

REGISTRATION FORM - Please Print Clearly

Date: _____ Date/Location of Class (if applicable)

Name: Yourself

Name: Spouse/Co-applicant

First _____ Middle _____ Last _____ Suffix _____	First _____ Middle _____ Last _____ Suffix _____
---	---

Preferred Language: English Other: _____

Physical Address (not P.O. Box): _____

City _____ State _____ Zip _____

Mailing Address (if different) or P.O. Box: _____

Contact Number: _____ Email: _____

Service Requesting:

rentSTRONG workshop Rental Counseling

Referral Source (How did you hear about us?) _____

Race: (Please mark ALL that apply)

Yourself

Spouse/Co-applicant

- American Indian/Alaska Native
- American Indian/Alaska Native/Black
- American Indian/Alaska Native/White
- Asian OR Asian and White
- Black or African American
- Black or African American and White
- Native Hawaiian/other Pacific Islander
- Other multiple race
- White

- American Indian/Alaska Native
- American Indian/Alaska Native/Black
- American Indian/Alaska Native/White
- Asian OR Asian and White
- Black or African American
- Black or African American and White
- Native Hawaiian/other Pacific Islander
- Other multiple race
- White

Hispanic: Yes No

Gender: Self M F

Date of Birth: Self _____ Spouse/Other _____

Total Number in Household: # Adults _____ # Children _____ Ages: _____

Do you file as Head of Household on your tax return? (*Tax filing status that can be used by a married or unmarried person who maintains a household for a dependent (or nondependent relative) and provides more than half of the dependent's financial support.*)

Head of Household? Self: Yes No Spouse/Other Yes No

English Proficient? Self Yes No Spouse/Other Yes No

Are you a Veteran? Self Yes No Spouse/Other Yes No

Are you Foreign Born? Self Yes No Spouse/Other Yes No

Disabled? Self Yes No Spouse/Dependent? Yes No

Education Level:	Self	Spouse/Other
	<input type="checkbox"/> Below HS diploma	<input type="checkbox"/> Below HS diploma
	<input type="checkbox"/> HS diploma /GED or equivalent	<input type="checkbox"/> HS diploma /GED or equivalent
	<input type="checkbox"/> Vocational	<input type="checkbox"/> Vocational
	<input type="checkbox"/> Certificate Training	<input type="checkbox"/> Certificate Training
	<input type="checkbox"/> Some College / Associates	<input type="checkbox"/> Some College / Associates
	<input type="checkbox"/> College-Bachelor's	<input type="checkbox"/> College-Bachelor's
	<input type="checkbox"/> College-Master's	<input type="checkbox"/> College-Master's
	<input type="checkbox"/> College-Doctor's	<input type="checkbox"/> College-Doctor's

Marital Status: Single / Widowed Married Divorced Live In Partner Common Law Marriage Separated

Household Type: Single Adult Female headed single parent Male headed single parent
 Married with Children Married without children Two or more unrelated adults

Are you active Military? Self Yes No Spouse/Other Yes No

Household Annual Income _____

County of Residence _____

Current Residence: Current Rent Amount: \$ _____ Other/ Do not rent: (explain)

Are you a potential first time homebuyer? Yes No (Haven't owned a home within the past 3 years)

PRIVACY POLICY AND PRACTICES

We, at The Home Center and District 7 Human Resources Development Council (HRDC) value your trust and are committed to the responsible management, use, and protection of personal information. We assure you that all information shared both orally and in writing will be managed within legal and ethical considerations. This notice describes our policy regarding to the collection and disclosure of personal information. Your nonpublic personal information, such as your total debt information, income, living expenses, and personal information concerning your financial circumstances, will be provided to creditors, program monitors, and others only with your authorization and signature on the Counseling Agreement. We may also use anonymous aggregated case file information for the purpose of evaluating our services, gathering valuable research information and designing future programs.

Information We Collect

We collect personal information to support our efforts in helping you with resolving your mortgage delinquency and managing your finances. Types of information that we gather about you:

- Information we receive from you orally and in writing on applications or other forms, such as your name, address, social security number, assets, debts, and income;
- Information about your transactions with us, your creditors, or others, such as your account balance, payment history, parties to transactions and credit card usage; and
- Information we receive from a credit reporting agency, such as your credit history.

Opting Out of Certain Disclosures

You may choose to “opt-out” of disclosures of your nonpublic personal information to third parties (such as your creditors), that is direct us not to make those disclosures. • If you choose to “opt-out”, we will not be able to answer questions from your creditors. If at any time, you wish to change your decision with regard to your “opt-out”, you may contact us in writing at: The Home Center, 3124 1st Avenue North, Billings, MT 59101

Release of Information to Third Parties

So long as you have not opted-out, we may disclose some or all of the information that we collect, as described above, to your creditors or third parties where we have determined that it would be helpful to you, would aid us in counseling you, or is a requirement of grant awards which make our services possible.

We may also disclose any nonpublic personal information about you to anyone as permitted by law (e.g. if compelled by legal process).

We restrict access to personal information about you to those of our employees who need to know that information to provide services to you. We maintain physical, electronic, and procedural safeguards that comply with federal regulations to guard your personal information.



HRDC Program Disclosure Form

NOTE: If you have impairment, disability, language barrier, or otherwise require an alternative means of completing this form or accessing information about housing counseling, please talk to your housing counselor about arranging alternative accommodations.

About Us and Program Purpose: HRDC 7 is a nonprofit, HUD-approved comprehensive housing counseling agency. We provide free education workshops and a full spectrum of housing counseling including pre-purchase, foreclosure prevention, rental and homeless counseling. We serve all clients regardless of income, race, color, religion/creed, sex, national origin, age, family status, disability, or sexual orientation/gender identity. We administer our programs in conformity with local, state, and federal anti-discrimination laws, including the federal Fair Housing Act (42 USC 3600, et seq.). **As a housing education program participant, please affirm your roles and responsibilities along with the following disclosures and initial, sign, and date the form on the following page.**

Client and Counselor Roles and Responsibilities:

Educator's Roles and Responsibilities	Client's Roles and Responsibilities
<ul style="list-style-type: none"> • Providing you with information and resources to inform your exploration of homeownership. • Your counselor is not responsible for achieving your housing goals, but will provide guidance and education in support of your goals. • Neither your educator nor HRDC 7 employees, agents, or directors may provide legal advice. 	<ul style="list-style-type: none"> • Actively participating in all relevant class sessions, and providing requested paperwork. • Participating in one-on-one counseling (i.e. pre-purchase counseling) as relevant and recommended. • Retaining an attorney if seeking legal advice and/or representation.
<p>Termination of Services: Failure to work cooperatively with your housing educator and/or HRDC7 will result in the discontinuation of education services. Class fees are not refundable.</p> <p>[/] (initial)</p>	

Agency Conduct: No HRDC7 employee, officer, director, contractor, volunteer, or agent shall undertake any action that might result in, or create the appearance of, administering counseling operations for personal or private gain, provide preferential treatment for any person or organization, or engage in conduct that will compromise our agency's compliance with federal regulations and our commitment to serving the best interests of our clients.


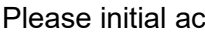
Agency Relationships: HRDC7 has financial affiliation with HUD, the Montana Board of Housing, and NeighborWorks Montana. As a housing education program participant, you are not obligated to use the products and services of HRDC7 or our industry partners.


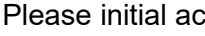
Referrals and Community Resources: You will be provided a community resource list which outlines the county and regional services available to meet a variety of needs, including utilities assistance, emergency shelter, transitional housing, food banks, and legal aid assistance. This list also identifies alternative agencies that


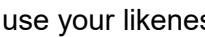
provide services, programs, or products similar to those offered by HRDC7 and its exclusive partners and affiliates.

Errors and Omissions and Disclaimer of Liability: I/we agree HRDC7, its employees, agents, and directors are not liable for any claims and causes of action arising from errors or omissions by such parties, or related to my participation in HRDC7 education; and I hereby release and waive all claims of action against HRDC7 and its affiliates. I have read this document, understand that I have given up substantial rights by signing it, and have signed it freely and without any inducement or assurance of any nature and intend it to be a complete and unconditional release of all liability to the greatest extent allowed by law. If any provision of this document is unenforceable, it shall be modified to the extent necessary to make the provision valid and binding, and the remainder of this document shall remain enforceable to the full extent allowed by law.

Quality Assurance: In order to assess client satisfaction and in compliance with grant funding requirements, HRDC7, or one of its partners, may contact you during or after the completion of your housing counseling service. You may be requested to complete a survey asking you to evaluate your client experience. Your survey data may be confidentially shared with HRDC7 grantors such as HUD or NeighborWorks Montana.

 /  Please initial acknowledging that you have received a copy of HRDC7's Privacy Policy.

 /  Please initial acknowledging that you have received a copy of "For Your Protection: Get a Home Inspection" (HUD-92564-CN) & "Ten Important Questions to Ask Your Home Inspector."

 /  Please initial that you are giving the HRDC7/The Home Center permission to use your likeness in a photograph(s), video(s) or image(s) in any and all of its publications, including Web site entries, without payment or any other consideration.

I/we acknowledge that I/we received, reviewed, and agree to HRDC7 Program Disclosures.
I/we authorize HRDC if requested to:

- (a) Pull my/our soft credit report that does not affect my score to review my/our credit file for our one/one housing appointment. I/we can provide a copy of a recent credit report in lieu of having HRDC7 pull the report.
- (b) Obtain a copy of the Closing Disclosure, Appraisal, and Real Estate Note(s) when I purchase a home, from the lender who made me/us a loan and/or the title company that closed the loan.


Name 1 Signature _____ Date _____

Counselor Signature _____ Date _____


Name 2 Signature _____ Date _____